

Riverland Lot Owners Association
Special Board of Directors Meeting Minutes
November 30, 17

- I. Roll Call/ Check-In—Meeting began at 5:11 pm Board Members present are Kevin Freeman, Steve Curtiss, Scott Hargrove, guests are Danny DAquila, Huck Huckstep, Scott Moss, and John Murphy.
- II. Proof of Notice of Meeting—sent via email on November 21, 2017 at 12:00 pm
- III. Reading and Request for Approval of Minutes from Preceding Meeting—October 30, 2017 Steve Curtiss motions to approve meeting minutes, Kevin Freeman seconds, and motion is carried by all.
- IV. Report of Officers
- V. Report of Management Company
- VI. Old Business
 - A) Approve 2018 Budget—Scott Hargrove motions to amend the budget based on the changes made to attached budget for 2018. Steve Curtiss seconds and motion carries by all.
 - 1) Kevin Freeman motions to not change the dues for 2018. Scott Hargrove seconds and motion carries by all.
 - 2) Scott Hargrove motions, that any extra money left from 2017 budget will be transferred to the capitol fund. Seconded by Kevin Freeman, motion carries by all.
- VII. New Business
 - 1) Scott Moss has asked to review the legal spending for 2017. Huck gave a through summary.
 - 2) Scott Moss has asked for the minutes to be improved with the consideration under legal expenses.

- 3) Scott Moss has requested that he be sent a letter notifying him of upcoming Board Meetings, doesn't do email.
 - 4) Instruct Attorney to draft a policy re: Reserve Fund
- VIII. Executive Session—Consultation with legal counsel pursuant to 38.333-308(4)(f), matters that are privileged or confidential between attorney and client. Kevin Freeman motions to go into executive session at 6:30 pm, Steve Curtiss second. Ending executive session at 7:27pm
- IX. Establish next Board of Directors meeting
- X. Adjournment—Scott Hargrove motions to adjourn meeting at 7:28pm, Kevin Freeman seconds, and motion carries by all.