PITCHFORK ASSOCIATION, INC. BOARD OF DIRECTORS MEETING DECEMBER 13, 2023 VIA ZOOM

Present: Kyle Koelliker Scott Winget Don Wiseman Kathryn Keller Alex Summerfelt, Toad Property Management Rob Harper, Toad Property Management

Alex called the meeting to order at 7:32 pm and confirmed there was a quorum.

It was agreed officer roles would be discussed at the next meeting when Lishka Blodgett and Jess Legere were available.

Alex suggested quarterly meetings in the future.

Don suggested a Design & Review Committee be formed to assist the Board and to also coordinate approvals with the Town. Basements used as bedrooms would be a good topic to start with. Don also said the Rules & Regulations should be reviewed by the Board at least once a year. How to deal with trash cans and recycling bins could be made part of the Rules and Regulations.

The next meeting would be in January and Alex would propose a date.

Don said he was happy to assist the Board and give background information to some topics.

At 7:45 p.m. the meeting adjourned.

Prepared by Rob Harper, Toad Property Management