

**SNOWFALL POINT CONDOMINIUMS ASSOCIATION
MEETING OF THE BOARD OF DIRECTORS
FRIDAY, MAY 7, 2021 3:00 P.M.
VIA ZOOM**

Board Members by Zoom: Sonja Wendt
 Michael Goldstrom

Association Manager: Jordan Brandenburg, Toad Property Management

Jordan called the meeting to order at 3:00 pm and confirmed there was a quorum.

Sonja made a motion to approve the minutes of the April 12, 2021 meeting. Michael seconded the motion and it was unanimously approved.

Jordan explained Al's Backhoe had been called to clear a clog in a shared sewer line and the line now appeared to be working fine. Jordan agreed to email owners and find out if more owners had experienced issues.

Michael explained there was some confusion regarding parking rules and regulations. Michael said he had corrected the formatting on the existing rules and regulations without changing any of the wording for the specific rules. Jordan referenced the minutes of the July 6, 2017 meeting when the rules and regulations had been discussed at length and seven owners had expressed a wish to keep the 2010 parking regulations. The Board had agreed at the 2017 meeting to make changes to the rules but there was some confusion about the Board making those changes.

Michael explained a complaint had been received regarding a large vehicle parked outside Unit 9 which occasionally restricted access to other units, especially in the winter. The owner had agreed to ask the tenant to park the vehicle closer to the building. The parking regulation addressing oversize vehicles unable to fit into the garage was discussed at length. Sonja stressed the need for owners to make tenants aware of current rules and regulations and displaying the rules in a unit or making the rules part of a lease.

After discussion Sonja made a motion to accept the rules and regulations discussed at the July 6, 2017 meeting and tidy up the formatting, without changing the content, and label the rules and regulations with the date of adoption and adding version 1.0. Michael seconded the motion and it was unanimously approved. Sonja made a second motion to authorize the Board to prepare a variance form to be used by owners or tenants with oversize vehicles and variances would be displayed on the website. Michael seconded the motion and it was unanimously approved. Jordan agreed to email owners to alert them of the new formatting of the rules and regulations and the variance form. Jordan also agreed to display Version 1.0 of the Rules and Regulations on the Toad website.

After discussion it was agreed Sonja would draft a rental form to contain information regarding the start and end dates of each rental, the tenant's name, description of vehicle(s) and contact information. The blank form would be posted on the Toad website and completed forms would be sent to Toad. Michael agreed to draft the variance form for the rules and regulations.

Sonja suggested Jordan send one email to owners including all the topics discussed at the meeting instead of a separate email for each topic.

It was agreed the annual meeting would be July 1, 2021 at 5:30 pm via Zoom. Sonja said there was one vacancy on the Board and Jordan agreed to include in the email to owners a request for volunteers and a short bio for each candidate.

Michael explained conversations were still underway with Pella but no start date for the window replacement was available at this time.

Sonja said a Paving Committee had been established since the last Board meeting and the Committee would be meeting soon. The information of the Paving Committee, consisting of Matt Gutter (Unit 11), Roy Gunsolus (Unit 4) and Bill Wendt (Unit 8), would be shared with owners as part of the next email update.

Michael made a motion to adjourn the meeting at 4:05 pm. Sonja seconded the motion and it was unanimously approved.

Prepared by Jordan Brandenburg
Toad Property Management