

# Larkspur Community Association

PO Box 1872  
Crested Butte, CO 81224

## DESIGN REVIEW ADMINISTRATIVE CHECKLIST

Lot / Property Address: \_\_\_\_\_

Owner Information: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

☐ 1. Design Review Guidelines & Protective Covenants Acknowledgement (Appendix B) signed.

☐ 2. Design Review Committee & Board of Directors Not Liable (Appendix C) signed.

☐ 3. Application for Design Review (Appendix D) signed.

☐ 4. Design Review Fee.

Square Footage = \_\_\_\_\_

Design Review Fee = **\$100**

Date Paid \_\_\_\_\_ Ck # \_\_\_\_\_

☐ 5. Preliminary Review Checklist (Appendix E) completed.

☐ 6. Design Review Guidelines Checklist (Appendix F) completed by DRC.

7. Larkspur Fees and Sewer Tap Receipts (Appendix G) paid and received.

☐ 7a. Performance Deposit (Appendix G) paid.

Square Footage = \_\_\_\_\_

Performance Deposit = **\$10,000**

Date Paid \_\_\_\_\_ Ck # \_\_\_\_\_

☐ 7b. Water Tap Fees (Appendix G) paid.

Total EQR's = \_\_\_\_\_

Water Tap Fee = **\$14,000**

Date Paid \_\_\_\_\_ Ck # \_\_\_\_\_

☐ 8. Acknowledgement of Construction Regulations (Appendix H) signed.

- ☐ 9. Design Review Approval (Appendix I) issued.
- ☐ 10. Pre-Construction Meeting Checklist (?????) completed.
- ☐ 14. Change Request Form (Appendix J) received and approved. *(if required)*
- ☐ 15. Performance Refund Checklist (Appendix K) completed.
- ☐ 16. Performance Deposit Refund.

Performance Deposit Refunded = \_\_\_\_\_  
Date Paid \_\_\_\_\_ Ck # \_\_\_\_\_  
Amount of Fine = \_\_\_\_\_ (if applicable).

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_