



Preliminary Plan Review Checklist

Name of Residence _____

Lot Number _____

Date Submitted _____

_____ \$700.00 Design review fee non-refundable

_____ \$10,000.00 for projects to be built upon M2 and M3 lots as well as accessory dwellings, remodels and airplane hangars

_____ \$20,000.00 shall be required for single-family residences on large lots other than M2 and M3 lots

_____ \$30,000.00 shall be required for single-family residences and accessory dwellings and/or airplane hangars built within the same phase

_____ \$10,000 per unit for multi-family projects

_____ One full size set (24 x 36) and five reduced size sets (11 x 17)

Site Plan:

_____ Lot & filing numbers with owner's and builder's and designer's name.

_____ Scale of 1:20 feet or larger, preferably 1:10

_____ Property lines with coordinates, and adjacent property lines within 20' of subject lot.

_____ Setback lines – label & dimensions

_____ Easements – label & dimensions

_____ Show adjoining roads and road names

_____ Proposed Utility locations.

_____ Existing topography (2' contour line min.).

_____ Proposed grading (drainage).

_____ Building location – footprint and roof lines. Please provide

_____ Driveway location / parking areas with grading and dimensions.

_____ Note square footage of lot.

_____ Other proposed improvements (deck, awnings, gazebos, greenhouses, pools, hot tubs, etc)

Landscape Plan:

_____ Scale of 1:10

_____ Preliminary landscape & irrigation plans (if no irrigation, please note)

Floor Plans and Roof Plan:

_____ Scale – 1/4" = 1'-0"

_____ Note square footage

_____ Note exterior lighting locations – on elevations. Sample of outside lighting.

Elevations:

_____ Scale – 1/4" = 1'-0"

_____ Existing and proposed grade lines

_____ Floor and slab elevations.

_____ Materials labeled and samples of all exterior finishes, siding, rock, roof and window clad.

Building Sections:

_____ Scale – 1/4" = 1'-0"

_____ Sections through primary building forms

Details:

_____ Details of chimneys, exterior railings, decks, etc.