

Larkspur Community Association  
PO Box 1872  
Crested Butte, CO 81224  
www.larkspurcb.com

**APPLICATION FOR DESIGN REVIEW & REVIEW FEE**

Please fill out this form and submit it to the DRC manager with the following by the end of the first day of the month to be considered for that month's review meeting. If the first day of the month falls on a weekend or a holiday, all materials shall be submitted by the end of the next working day.

1. Appendix B, C, and E
2. Two hard copies of the plans in 24" x 36" form.  
Dropped at Toad Property Management, 318 Elk Ave Suite 10, Crested Butte, CO 81224.
3. One digital copy of the plans emailed to the DRC Manager. [larkspurdrc@gmail.com](mailto:larkspurdrc@gmail.com)
4. Color board with all exterior finishes. Please provide sample images and swatches on a separate PDF labeled with the material, color name, and where it will be on the building. A separate page embedded in the plan is adequate.
5. Checks for payment of applicable fees.

All forms can be found on the Larkspur community web page at

<https://toadpropertymanagement.com/clients/larkspur/>

All emails should be directed to the DRC manager at [larkspurdrc@gmail.com](mailto:larkspurdrc@gmail.com)

The DRC Manager can also be reached at 970-901-8881

All physical items shall be dropped off at or mailed to the Toad Property Management office at 318 Elk Avenue.

If any items are missing, the project will be reviewed in the next month's meeting, provided the missing items are completed.

**Applicant Information**

Owner Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
\_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Email: \_\_\_\_\_

**Project Information**

Designer/Architect: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
\_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Property Address/Lot #: \_\_\_\_\_

**Fees:**

Design Review: **\$950.00** (Payable to Larkspur Community Association)

\*The Design Review Fee is payable when the preliminary design is submitted.

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**Gross Residential Floor Area\*:** \_\_\_\_\_ SQ FT.

GRFA Definition: Area shall mean the total floor area, measured from the outside of exterior walls including, but not limited to, habitable attic space, closets, service areas, hallways, interior walls, and stairwells, but excluding spaces below grade, porches, decks, and the first four hundred (400) square feet of garage area.

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Applicant certifies by his/her signature that he/she is the owner or owner's representative for the property described herein, that he/she has a copy of the Larkspur Protective Covenants and Design Review Guidelines, and agrees to be bound by their terms and conditions, that all the information contained in this Application or Attachments hereto are true and correct.

Applicant must submit a signed Construction Regulation Acknowledgement Contract with the Larkspur Community Association Office prior to receiving a Design Review approval letter.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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Design Review Fee: \$950.00

Date Paid: \_\_\_\_\_

Check No.: \_\_\_\_\_