

**SNOWFALL POINT CONDOMINIUMS ASSOCIATION
MEETING OF THE BOARD OF DIRECTORS
FRIDAY, OCTOBER 30, 2020 4:00 P.M.
VIA ZOOM**

Board Members by Zoom: Sonja Wendt
 Michael Goldstrom

Association Manager: Scott Kelley, Toad Property Management

Other: Blake Anderson, representative for Pella Windows

Scott called the meeting to order at 4:06 pm and confirmed there was a quorum.

Sonja made a motion to approve the minutes of the September 8, 2020 meeting. Mike seconded the motion and it was unanimously approved.

Scott explained Blake Anderson of Pella Windows had joined the meeting. Blake said the windows were being shipped to the Denver location and the final shipment was expected by November 7, 2020. The third week of November was the rough estimate for the start of installation and a large crew from Eric Larsen would be available for the installation with the work being completed in a week. Sonja said it would be necessary to have a contingency plan in the contract due to potential weather delays. Blake explained a Pella technician had tested positive for Covid-19 and the entire location was in self quarantine until test results were received and once back in the office he would be able to circulate a detailed list of the windows to be installed. Attempts would be made to complete one unit at a time. Blake said he would confirm the amount of the down payment once he returned to the office and also do some research into why the original windows had failed.

Scott agreed to circulate an email to all owners giving an update regarding the window installation.

Scott agreed to research the current dues structure for similar units in the area and report back to the Board.

Sonja made a motion to adjourn the meeting at 4:36 pm. Mike seconded the motion and it was unanimously approved.

Prepared by Scott Kelley
Toad Property Management