

**MINUTES
BOARD OF DIRECTORS MEETING
CREST HOUSE CONDOMINIUM ASSOCIATION
WEDNESDAY, DECEMBER 16, 2020
5:00 P.M.
VIA ZOOM**

Present: Martin Catmur
Mindy Sturm
Dory Dannettell
Rob Harper, Toad Property Management, Manager
Chet Boyce, Toad Property Management

Chet called the meeting to order at 5:07 pm and confirmed there was a quorum with all Board members participating.

Minutes of the December 3, 2020 meeting were unanimously approved as presented.

Chet confirmed an application for Directors and Officers Insurance had been submitted to Mountain West Insurance. ASR, a Denver construction company, had been approached and ASR would be happy to provide a bid for an exterior remodel. Once ASR confirmed a date it was agreed a Board member would try to be available to meet ASR to discuss the scope of work.

Martin made a motion for the following appointments, Dory seconded the motion and it was unanimously approved:

| | |
|---------------------|-----------------|
| President | Mindy Sturm |
| Vice President | Dory Dannettell |
| Secretary/Treasurer | Martin Catmur |

It was agreed carpet tile in the entry way and vinyl tile under the washer/dryer would be reviewed in the Spring.

After discussion it was agreed to monitor dues and special assessments and follow up with delinquent owners as needed but not set up automatic late payments. Chet confirmed owners were all current at the present time.

At 5:27 pm Dory made a motion to adjourn the meeting. Mindy seconded the motion and it was unanimously approved.

Prepared by Rob Harper,
Toad Property Management